

OAKVILLE CHRISTIAN SCHOOL

AUTHORIZATION TO TRANSPORT STUDENTS

Oakville Christian School recognizes that private motor vehicles may be used for some out-of-classroom trips. **Trip driver** is defined as any person authorized by OCS who has agreed to be a driver for certain trips while they are driving their own or another licensed automobile. A trip driver may be a teacher, non-teaching staff member, parent, non-parent volunteer, or board member. Trip drivers must have a **valid police check** on file with the OCS main office.

This will authorize _____ (Name of volunteer driver)

1. To transport students participating in the events listed on the attached school schedule: or
2. To transport students participating in the following school activity (specify activity/location/date):

Vehicle information: Make _____ Year _____ License# _____

In order to ensure that your automobile liability insurance coverage is not invalidated, the following is to be acknowledged and/or enforced:

1. Use a licensed automobile which carries **valid third-party liability insurance (minimum of \$1,000,000)** as required under legislation in the Province of Ontario.
2. Provide the school with prompt written notice, with all available particulars, of any accident arising out of the use of a licensed automobile during a trip on business of the school.
3. Be aware that the owner's private insurance is the primary insurance coverage and that Oakville Christian School's insurance is not the primary insurance and does not replace the vehicle owner's private insurance coverage.

Section 1 – DRIVER DECLARATION:

- I declare that I am licensed to drive in Ontario and that my vehicle is insured by valid automobile insurance as required by Ontario Law.
- The vehicle is mechanically fit with seat belts in working condition for all passengers. The vehicle has child car seats for all passengers under 40lbs, and booster seats for children between 40lbs and 80lbs (generally between 4-1/2 and 8 and mandatory in Ontario up to 8 years old, 80 lbs, and under 144cm). Seat belts are required for anyone over 8 years and more than 80lbs.
- I will follow the manufacturer's vehicle guidelines regarding air bags and acknowledge that children should not be seated in the front seat of any vehicle, especially children under the age of 12.

Signature _____ Date _____

Insurance Company _____ Policy# _____

Section 2 – OWNER DECLARATION: (If driver does not own the vehicle)

- I declare that I have authorized _____ to drive my vehicle to transport students participating in the school event(s) listed on this form.
- He/she is licensed to carry passengers and is fully insured as a driver under the vehicle liability insurance as required by Ontario legislation.
- The vehicle is mechanically fit and has car seats, booster seats and seat belts in working condition for all passengers, as required by Ontario law, and specified in Section 1 above.

Signature _____ Date _____

Principal's Signature _____ Date _____